

**Council of Governors (Part 1) of  
Dorset County Hospital NHS Foundation Trust  
3 March 2025 at 2.00pm to 4.30pm  
Board Room, Trust Headquarters, Dorset County Hospital  
and via MS Teams**

**AGENDA**

Ref	Item	Format	Lead	Purpose	Timing
<b>1.</b>	<b>FORMALITIES</b>				
	a) Welcome Apologies for Absence:	Verbal	David Clayton-Smith, Trust Chair	Information	2.00
	b) Conflicts of Interests	Verbal	David Clayton-Smith	Information	
	c) Minutes of the Council of Governors Part 1 Meeting dated 9 December 2024	Enclosure	David Clayton-Smith	Approve	
	d) Actions and Matters Arising from those minutes	Enclosure	David Clayton-Smith	Approve	
<b>2.</b>	<b>Chair's Update</b>	Presentation	David Clayton-Smith	Information	2.10
<b>3.</b>	<b>NED Update, Feedback and Accountability Session</b>  Introduction and background presentation from new joint NED Frances West  Update about Children Young People from Eiri Jones	Verbal/ Presentation/ Questions	Frances West Eiri Jones	Assurance	2.20
<b>4.</b>	<b>CEO Report</b>	Presentation	Matthew Bryant Chief Executive Officer	Assurance	2.40
<b>5.</b>	<b>Finance Report</b>	Enclosure	Chris Hearn Chief Finance Officer	Assurance	2.55
<b>6.</b>	<b>NHS Digital Plan Update</b>	Verbal	Stephen Docherty	Assurance	3.05
<b>7.</b>	<b>Governor Matters</b>  What are the plans for retail outlets on site? When WH Smith announced the closure of High Street stores it stated it was looking to open stores in airports, railway stations, motorway service stations and hospitals.	Verbal	David Clayton-Smith  Simon Bishop	Information	3.25

Break 3.30 – 3.40					
8.	<b>NHP build update and ED front door change'</b>	Verbal	Tristan Chapman and Fiona Richey	Information	3.40
9.	<b>Enabling Plans</b>	Enclosure	Paul Lewis	Assurance	3.50
10.	<b>Trust Constitution 2025 Review and Update</b>	Enclosure	Claire Lea	Approve	4.05
11.	<b>New SOP for Governor Removal</b>	Enclosure	Jenny Horrabin	Approve	4.15
12.	<b>Feedback from the Membership Development Committee</b>	Verbal	Kathryn Harrison	Information	4.20
13.	<b>Update about Terms of Reference for Governor Committees (delayed until constitution review is completed)</b>	Verbal	Jenny Horrabin	Information	4.25
14.	<b>Chair's Closing Remarks and Date of Next Public Meetings:</b> Council of Governors, 2pm on Tuesday 22 April 2025	Verbal	Chair	Information	4.30
15.	<b>Meeting Closes</b>				4.30
Appended to the papers is an information pack for the Governors					

**Quorum:**

**The quorum of the meeting as set out in the Standing Orders of the Council of Governors is below:**

No business shall be transacted at a meeting of the Council of Governors unless at least one-third of the whole number of the Governors is present.